

Artea ArtCo Artist's Residency Application Form

*Please read this form carefully and complete it in all its parts. To be emailed back to **info@artcohousing.com** together with all support material.*

Any accompanying applicants (such as colleagues, partners, relatives, etc.) must fill in a separate application form with personal details only (no residency project).

PART A - PERSONAL DETAILS OF APPLICANT

FIRST NAME:

SURNAME:

ARTISTIC FIELD:

ADDRESS:

POST/ ZIP CODE:

TOWN:

COUNTRY:

TELEPHONE Landline:

Mobile:

E-MAIL:

WEBSITE:

DATE OF BIRTH:

NATIONALITY:

GENDER (M/ F):

SMOKER (YES/ NO):

HOW DID YOU FIRST HEAR ABOUT ARTEA ARTCO ARTIST
RESIDENCY? :

PART B - RESIDENCY BOOKING DETAILS

USUALLY WE ARE OPEN ALL YEAR AROUND ESCLUDING HOLIDAY (Eastern, Christmass ecc.). MINIMUM STAY REQUEST OF 3 NIGHTS AND A MAXIMUM DURATION OF 2 WEEKS (14 NIGHTS).

SELECTED RESIDENCY DATES - FIRST CHOICE:

FROM (check-in date) _____ TO (check-out date)

TOTAL NUMBER OF NIGHTS:

PLEASE INDICATE 2 ALTERNATIVE PERIODS 2nd CHOICE:

FROM (check-in date) _____ TO (check-out date)

TOTAL NUMBER OF NIGHTS:

PLEASE INDICATE 3 ALTERNATIVE PERIODS 3rd CHOICE:

FROM (check-in date) _____ TO (check-out date)

TOTAL NUMBER OF NIGHTS:

PLEASE INDICATE ANY MEDICAL CONDITIONS/ ALLERGIES:

PLEASE INDICATE ANY SPECIAL DIETARY REQUIREMENTS:

PART C - RESIDENCY PROJECT PROPOSAL

PLEASE OUTLINE CLEARLY AND CONCISELY THE PROJECT OR CREATIVE WORK YOU WOULD LIKE TO FOCUS ON DURING YOUR TIME AT ARTEA ARTCO ARTIST RESIDENCY, YOUR REASONS FOR APPLYING SPECIFICALLY TO THIS RESIDENCY, AND IN WHAT WAYS YOU FEEL THE PROJECT WOULD BENEFIT FROM YOUR STAY. THIS DESCRIPTION SHOULD INCLUDE THEMES, METHODS AS WELL AS ANY SPECIFIC SPACE OR FACILITY REQUIREMENTS.

PART D – EVENT PROPOSAL FOR PARTICIPATION IN 'ARTCo Events', Artea Art Accadmey 's calendar of art events.

- If not interested in taking part please leave this page blank.

PLEASE SUBMIT YOUR PROPOSAL FOR AN INTERACTIVE ART EVENT TO PRESENT TO THE ROME DECIMA MALAFEDE NATURAL ROME PARK or GIRASOLEREALE ART GALLERY DURING THE COURSE OF YOUR STAY (ONE EVENT PER SEASON WILL BE SELECTED BY THE BOARD FROM ALL APPLICATIONS).

ALL EVENTS PROPOSED MUST

a) BE CENTERED AROUND AND FEATURE THE WORK COMPLETED BY THE ARTIST WHILE IN RESIDENCY AT ARTEA ARTCO;

b) HAVE A STRONG INTERACTIVE COMPONENT, and

c) BE SUITABLE FOR A RURAL AUDIENCE NOT NORMALLY EXPOSED TO CONTEMPORARY ART.

PLEASE ALSO INDICATE APPROXIMATE DURATION AND ANY MATERIALS/ LOGISTICAL SUPPORT REQUIRED.

PART E - DECLARATION

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE ALL INFORMATION PROVIDED ON THIS FORM IS CORRECT. BY EMAILING THIS COMPLETED FORM TO ARTEA ARTCOHOUSING I ACCEPT FULL RESPONSIBILITY FOR THE COST OF THE RESIDENCY FEE ASSOCIATED WITH A RESIDENCY SHOULD ONE BE OFFERED TO ME, AND I UNDERSTAND THAT ARTEA ART COHOUSING CANNOT BE HELD RESPONSIBLE FOR LOSS OF PROPERTY, INJURY OR ILLNESS.

ARTCO EVENTS PARTICIPANTS: SHOULD MY EVENT BE SELECTED FOR INCLUSION IN THE FREE CALENDAR OF EVENTS I UNDERSTAND THAT PARTICIPATION IS UNDETAKE PURELY ON A VOLUNTARY BASIS WITH NO FINANCIAL REMUNERATION FOR EITHER RESIDENT ARTISTS OR ARTEA ART MANAGEMENT. I CONFIRM THAT WHILE ON LOCATION I SHALL ASSIST MANAGEMENT IN THE SET UP, PUBLICITY AND STAGING RUNNING UP TO AND DURING THE EVENT ITSELF. I AUTHORISE ARTEA ARTCO TO TAKE PHOTOS/ VIDEOS DURING THE EVENT AND TO UTILISE THESE FOR PURPOSES OF THE PUBLICITY OF THE CALENDAR OF EVENTS AND THE RESIDENCY ITSELF.

NAME (please print):

DATE:

Do not forget to include:

1. A current CV (max 2 A4 pages)
 2. Up to a maximum of 10 samples of recent work. These can include pictures, written excerpts, videos, exhibition catalogues in PDF, etc. Should you need to send in hard copies please contact us for posting details - please note that any material posted will not be returned.
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RESIDENCY BOOKING PROCEDURE:

Acknowledgement of receipt of applications will be emailed within 3 working days. Acceptance decisions will be communicated within **2 weeks**, at which time dates will also be discussed. In cases of poor

Artea Art Cohousing Artist Residency - Application Form

or no availability, the Management will make contact to discuss alternative dates/ options: please ensure all contact details listed in this form are correct and up to date. Following the date confirmation, Residency bookings will need to be secured by a non-refundable Deposit payment of 50% of the total cost of the Residency stay (please see our website for Residency Fees). Said Deposit, payable by Electronic Fund Transfer or by PAYPAL, will be fully deducted from the final bill. Residency Fee balance to be settled upon arrival.

Cancellations & amendments policy: in the event of amendments/reductions in nights' stay, any changes must be notified by the resident artist within eight weeks from the check in date, in which case the Residency Fees due will be reduced proportionally and without penalties. However should an amendment be notified with less than eight weeks' notice the original Residency Fees will be due in full to ARTEA ARTCO as a refund of booking lost. Similarly any bookings' cancellations must be notified in writing to Artea ArtCohousing within eight weeks from the check-in date in order to give the Residency the possibility to arrange for an alternative resident artist to fill the cancelled spot. Please note that booking deposits are non-refundable.

- Thank you for your Application.